

Seller's Information:

First Name Last Name

Address

City State Zip

Sale Date: _____

Subject: Report of Occasional / Private Sale

To UG Imports,

This letter is to state that I am a private party and acknowledge this transaction is a private sale between myself and the buyer _____.
The UG Imports order number associated with this private sale is _____. I do not own a business and this is an occasional private sale.

Best regards,

Signed Seller's Name

Print Seller's Name